

**Royalton Township  
Planning Commission  
December 4, 2023**

- I. Chair Brian Lieberg called the meeting to order at 7:00 p.m.
- II. Roll Call:
  - Present: Brian Lieberg, Chair
  - Ted Kalin, Vice-Chair
  - Andrew Sarola, Secretary
  - John Heil, Commissioner
  - Jason Ackerman, Commissioner
  - Tim Conrad, Commissioner
  - Kim Wright, Commissioner
- III. Approval of Minutes from November 6, 2023
  - Motion by Kalin to approve minutes. Seconded by Heil.
  - All Ayes. No Nays. Motion carries.
- IV. Approval of Agenda: Approved by all.
- V. Comments from the Public/Correspondence: None
- VI. Public Hearing: None
- VII. Unfinished Business: None
- VIII. New Business: None
- IX. Reports/Discussion
  - A) Review/discussion of On Site Solar Energy System, Draft 10.16.23.
  - B) Discussion with Lynee Wells, AICP on Item #5 regarding Minimum Lot Size.  
Motion made by Sarola to approve as written. Seconded by Wright.  
All Ayes. No Nays. Motion carries.
  - C) Board will discuss extending moratorium 6 months after January 10, 2024  
for utility grade solar uses.
  - D) Draft ordinance will be prepared for Public Hearing being held in January.
  - E) Building Permit Activity Report for November, 2023 was submitted by Riegel.
- X. Education: None
- XI. Adjournment:
  - Motion by Heil to adjourn meeting at 7:35 p.m. Seconded by Sarola.
  - All Ayes. No Nays. Motion carries.

Respectfully submitted,  
Karen Ackerman  
Recording Secretary