

**Royalton Township Board of Trustees
Regular Board Meeting February 13, 2023
Royalton Township Hall**

The regular February 13, 2023 meeting of the Royalton Township Board of Trustees was called to order at 7:00 P.M. by Supervisor Robert Basselman.

Members Present: Robert Basselman, Supervisor; Rachel Bernard, Clerk; Michael Eisenhart, Treasurer; Julie Marsh, Trustee; Jason Ackerman, Trustee

Members Absent: None

Others Present: Steve Tilly, Township Manager

Motion by Ackerman to approve the agenda as amended: add to Planning Commission Report: Aligned Planning Quote. Seconded by Marsh.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Eisenhart to approve the January 9, 2023 Executive Committee Meeting and the Regular Board minutes. Seconded by Ackerman.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Eisenhart presented the Treasurer's Report for UFCU for January 2023 showing fund balance of \$3,048,965.59.

Motion by Marsh to approve the Treasurer's Report as presented. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Eisenhart to approve the payment of bills for January 2023 totaling \$143,553.66, payroll totaling \$74,462.78. Seconded by Ackerman.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Planning Commission Report: Tilly and Ackerman discussed that the ordinances, zoning and master plan are in need of review and that Aligned Planning, recommended by the Township's law firm, has submitted a quote. Lynee Wells, AICP from Aligned Planning has submitted a proposal and quote for zoning services related to ordinance text amendments, streamlining, and general planning and zoning support. Ackerman recommends hiring Aligned Planning.

Motion by Eisenhart to hire Aligned Planning for ordinance, zoning and future land use support up to and including 20 hours of her time to work on proposal but for her work to not to exceed \$3,000.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Library Report: Presented at the meeting. No action was taken.

Sheriff's report for December 2022 was submitted prior to meeting. No action was taken.

Old Business: Hacker PA 116

Larry and Nancy Hacker previously submitted 3 applications for enrollment in PA 116 that the Township in turn submitted to its legal counsel.

Motion by Bernard to approve the following applications for enrollment into the PA 116 program:

5.33 Acres in Section 30

5.00 Acres in Section 30

5.00 Acres in Section 32

This PA 116 approval does not constitute approval of the physical lot splits shown in the applications as they do not meet Royalton Township and the County's requirements for physical lot split submissions. Seconded by Eisenhart.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

New Business:

Tilly discussed the Berrien County Multi-hazard, Multi-Jurisdictional Plan Resolution.

Motion by Eisenhart to approve and adopt the Berrien County 2022 Hazard Mitigation Plan as it's municipality's Hazard Mitigation Plan. Seconded by Ackerman. Roll call was taken.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Tilly discussed the Royalton Township Board Resolution Poverty Exemption Income Guidelines and Asset Level Test Resolution.

Motion by Bernard to approve the Royalton Township Board Resolution Poverty Exemption Income Guidelines and Asset Level Test Resolution. Seconded by Marsh. Roll call was taken.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Bernard to approve the Resolutions to Set an Alternate Date for the July and December Board of Review 2023. Seconded by Marsh. Roll call was taken.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Tilly submitted to the board two quotes for a generator for the Township Hall; one from H&G Services and one from Beaudoin Electrical Construction.

Motion by Ackerman to approve the proposal from Beaudoin Electrical Construction for a generator, labor, material and equipment necessary to complete the Royalton Township Generator Electrical Project as submitted in their quote for \$39,960.00. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Tilly submitted plans from Bacchiocchi Construction for the Township Hall addition. Would like Riegel to gather more information and building options from Bacchiocchi.

Motion by Eisenhart to approve Riegel working with Bacchiocchi Construction to gather more building options for the new Township addition so that pricing can be obtained over the next 4-6 months. Seconded by Marsh.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Business from Audience: None

Items not on Agenda: None

Committee Reports:

Basselmann (Water & Sewer) stated that Egle is mandating Residential Cross-Connect and that local legislators Nesbitt, Paquette and Andrews would be looking into the mandate.

Basselmann (Fire Board) stated that it was discussed that the department waits and looks at pricing a new truck in the future because of the high demand and prices for fire trucks at the moment.

Eisenhart (Fire Board) stated that the Fire department has rewritten their Standard Operating Guidelines involving sexual harassment and social media and would like to send to the Township lawyer for review before implementation.

Building report (Riegel) submitted prior to meeting.

Motion to adjourn by Bernard at 7:46 PM. Seconded by Marsh.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Respectfully Submitted,

Rachel Bernard, Clerk