

**Royalton Township Board of Trustees
Regular Board Meeting January 9, 2023
Royalton Township Hall**

The regular January 9, 2023 meeting of the Royalton Township Board of Trustees was called to order at 7:00 P.M. by Supervisor Robert Basselman.

Members Present: Robert Basselman, Supervisor; Rachel Bernard, Clerk; Michael Eisenhart, Treasurer; Julie Marsh, Trustee; Jason Ackerman, Trustee

Members Absent: None

Others Present: Steve Tilly, Township Manager; Tony Riegel, Building/Official Zoning Administrator

Motion by Ackerman to approve the agenda as amended: Item #4: Township Hall generator remove from January agenda as more information is needed and amend #7: "SUV" change to "vehicle." Seconded by Marsh.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Motion by Eisenhart to approve the December 12, 2022 Executive Committee Meeting and the Regular Board minutes. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Eisenhart presented the Treasurer's Report for UFCU for December 2022 showing fund balance of \$2,497,080.63.

Motion by Bernard to approve the Treasurer's Report as presented. Seconded by Ackerman.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Motion by Eisenhart to approve the payment of bills for December 2022 totaling \$554,713.54, payroll totaling \$65,966.10. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Planning Commission Report: Ackerman stated that the commission approved the Royal Glen Site Plan sketch plan and the request for a 180-day permit extension requested by Greg Fenner for the Maiden Village Apartments starting after March 1, 2023.

Library Report: Presented at the meeting. No action was taken.

Sheriff's report for November 2022 was submitted prior to meeting. No action was taken.

Old Business: None

New Business:

Tilly stated that our legal counsel has all the documents submitted by Hacker for the PA 116 changes and is still in the process of reviewing them.

Motion by Eisenhart to table the Hacker PA 116 submissions for 60 days per legal counsel recommendation. Seconded by Ackerman.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Tilly stated that the Royal Glen subdivision was started in 2003-2004 and all of the County approvals, utilities, retention ponds and infrastructure have been completed. Three lots on Anna Ln. were sold as meets and bounds and the rest have been sitting since 2006 but were never plotted with the state. Allen Edwin purchased all remaining lots and proposed a site condominium sketch plan to the Planning Commission at last Monday's meeting. The plan was recommended to the board for approval.

Motion by Ackerman to approve the Royal Glen Site Plan Site Condominium sketch plan recommended by the Planning Commission. Seconded by Eisenhart.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Tilly recommends to the board the purchase of a generator for the Miners Road lift station.

Motion by Eisenhart to allow Tilly to go forward with the purchase of a generator for the Miners Road lift station. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Riegel submitted changes to the Township Fee schedule for applications, permits and events.

Motion by Eisenhart to approve the Township fee schedule changes as submitted. Seconded by Marsh.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Tilly stated that the Boardwalk lift station was put in 36 years ago and was used when it was installed. It is time to replace it as it is having issues and no bypass capability. The proposed grinder would be able to be used in other lift stations and vice versa if a problem ever arises. The lead time would be approximately 12 - 14 weeks and was quoted by Gasvoda & Associates, Inc. for \$126,621.00.

Motion by Bernard to approve the purchase and installation of a new lift station in Boardwalk for \$126,621.00. Seconded by Eisenhart.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:
Abstain:

(Motion carried 5-0)

Tilly discussed the need to replace a township vehicle as there are one - 2006 and two – 2007 trucks owned by the township and plans for a newer vehicle are needed since there will be an ordinance enforcement officer beginning in May or June of 2023 that will also require a vehicle.

Motion by Eisenhart to approve the purchase of a new 3/4 ton truck for no more than \$55,000.00.

Seconded by Ackerman.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Business from Audience: None

Items not on Agenda: Payroll changes

Tilly stated that the deputy clerk requested that payroll be processed monthly for the Planning Commission, Fire Department, and Township Board. Tilly recommends this change as it will make the monthly financials easier to complete.

Motion by Marsh to approve the monthly processing of the Planning Commission, Fire Department and Township Board payrolls beginning in January 2023. Seconded by Eisenhart.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Committee Reports:

Basselmann (Fire Board) stated that there was a large fire in Lincoln Township Saturday night that Royalton assisted in putting it out. Also, a truck committee was formed on the fire department to start discussing a new pumper truck as it is a three year process to purchase and have a truck built.

Eisenhart (Fire Board) stated that the air compressor that was supposed to arrive last month is delayed and will hopefully arrive by the end of February.

Building report submitted prior to meeting.

Tilly (Medic 1) stated that there are positive changes occurring within Medic 1. They are promoting from within and will be working on bylaws.

Motion to adjourn by Bernard at 7:49 PM. Seconded by Eisenhart.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain:

(Motion carried 5-0)

Respectfully Submitted,

Rachel Bernard, Clerk