

**Royalton Township Board of Trustees
Regular Board Meeting December 12, 2022
Royalton Township Hall**

The regular December 12, 2022 meeting of the Royalton Township Board of Trustees was called to order at 7:00 P.M. by Supervisor Robert Basselman.

Members Present: Robert Basselman, Supervisor; Rachel Bernard, Clerk; Michael Eisenhart, Treasurer; Julie Marsh, Trustee; Jason Ackerman, Trustee

Members Absent: None

Others Present: Steve Tilly, Township Manager

Motion by Eisenhart to approve the agenda as amended: Item #1: PA116 Hacker remove from December and add to the January agenda as new request was sent to Berrien County Planning Commission and the Conservation District for review and add what will be the new item #7: Pay request from St. Joseph Charter Township for the 2022 Hollywood Road Water Main Project. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Marsh to approve the November 14, 2022 Executive Committee Meeting and the Regular Board minutes. Seconded by Eisenhart.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Eisenhart presented the Treasurer's Report for UFCU for November 2022 showing fund balance of \$2,085,960.05. **Motion by Bernard to approve the Treasurer's Report as presented. Seconded by Ackerman.**

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Eisenhart to approve the payment of bills for November 2022 totaling \$196,251.47, payroll totaling \$30,770.60. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Planning Commission Report: Did not meet in December.

Library Report: Presented at the meeting. No action was taken.

Sheriff's report for October 2022 was submitted prior to meeting. No action was taken.

Old Business: None

New Business:

Tilly discussed the Berrien County Trails resolution presented to the board.

Motion by Eisenhart to approve the Resolution to Support the "Berrien County Trails Master Plan."

Seconded by Marsh. Roll call was taken.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Eisenhart to approve the 2023 meeting and holiday date submitted to the board. Seconded by Ackerman.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Tilly recommends to the board the purchase of three RKI GX3R Handheld Gas Detectors for the sewer maintenance department to use while working to help keep them safe.

Motion by Ackerman to allow Tilly to purchase three RKI GX3R Handheld Gas Detector units from Gasvoda for \$1,860.00. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Eisenhart to appoint the following individuals to the Board of Review for a two year term: Ed Kretchman, Don Kretchman and Walt Itterman. Seconded by Marsh.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Basselmann stated that at the Fire Board meeting the following individuals were recommended to be appointed as 2023 fire department officers: Chief: Jim Jonatzke, Assistant Chief: Leo Rodriguez, Captain: Zac Bernard, Lieutenant: Ryan Katowich and Secretary: Ethan Duffel.

Motion by Marsh to accept the fire boards recommendation of the following 2023 Royalton Township Fire Department Officers: Chief: Jim Jonatzke, Assistant Chief: Leo Rodriguez, Captain: Zac Bernard, Lieutenant: Ryan Katowich and Secretary: Ethan Duffel. Seconded by Ackerman.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Eisenhart to approve the hiring of Daniel Bacchiocchi to complete a Township Hall Addition – Feasibility Study for no more than \$5,000.00. Seconded by Bernard.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Motion by Eisenhart to approve the payment of \$440,084.86 to St. Joseph Charter Township for the amount due this period for the 2022 Hollywood Road Water Main Project. Seconded by Ackerman.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Business from Audience: Broadband was discussed. No action was taken.

Items not on Agenda: None

Committee Reports:

Basselmann (Fire Board) stated that there will be a new trial trainee and a female cadet joining the department. This will be the first female member of the department.

Building report submitted prior to meeting.

Tilly (Water Authority) stated that the educational phase of residential cross connection will need to begin very soon.

Motion to adjourn by Eisenhart at 7:34 PM. Seconded by Marsh.

Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh

Nays:

Absent:

Abstain: (Motion carried 5-0)

Respectfully Submitted,

Rachel Bernard, Clerk