

**Royalton Township Board of Trustees  
Regular Board Meeting May 8, 2023  
Royalton Township Hall**

The regular May 8, 2023 meeting of the Royalton Township Board of Trustees was called to order at 7:00 P.M. by Supervisor Robert Basselman.

*Members Present:* Robert Basselman, Supervisor; Rachel Bernard, Clerk; Michael Eisenhart, Treasurer; Julie Marsh, Trustee; Jason Ackerman, Trustee

*Members Absent:* None

*Others Present:* Steve Tilly, Township Manager; Tony Riegel, Building/Official Zoning Administrator

**Motion by Eisenhart to approve the agenda as presented. Seconded by Bernard.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

**Motion by Marsh to approve the April 10, 2023 Executive Committee Meeting minutes and Regular Board minutes. Seconded by Eisenhart.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

Eisenhart presented the Treasurer's Report for April 2023 showing a total fund balance of \$2,946,198.48. **Motion by Marsh to approve the Treasurer's Report as presented. Seconded by Bernard.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

**Motion by Eisenhart to approve the payment of bills for April 2023 totaling \$416,821.22, and payroll totaling \$36,303.77. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

Planning Commission Report: Minutes presented at meeting; Royalton Market Place is item 1 on the agenda.

Library Report: Presented at the meeting. No action was taken.

Sheriff's report for March 2023 was submitted prior to meeting. No action was taken.

Old Business: None

New Business:

Rob Andrew from Merritt Midwest presented the Royalton Market Place PUD Amendment request. He stated that when originally formed, the PUD included the Roger's Foodland building which is Unit 1, the multi-unit building south of Roger's which is Unit 2 and Units 3 & 4 which were planned units that were to go north of the Roger's building. Woodland Terrace is interested in purchasing the land where Units 3 & 4 were supposed to go in the future. Since that space remains undeveloped and the need for commercial space has changed, it is proposed that 4.6 acres of the Royalton Market Place Condominium be removed from the PUD and amended to show this change.

**Motion by Eisenhart to approve the amendment to the Royalton Market Place PUD as presented. Seconded by Ackerman. Bernard stated that she will abstain from voting due to conflict of interest.**

**Ayes: Basselman, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: Bernard**

**(Motion carried 4-0)**

**Motion by Eisenhart to approve the Berrien County Sportsman's Club Compton Traditional Bowhunters Archery Shoot Outdoor Assembly permit for June 15 – 18, 2023. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Samantha Sedlak discussed AFLAC policies and would like a chance to present them to the Township employees. Basselman recommended setting up a time with Tilly so that she could do one presentation at the Hall. No action was taken.

Tilly discussed the new articles of incorporation from Medic I and stated that they require prior to June every year that the board appoint a representative from the Township to serve on the Medic I board.

**Motion by Marsh to appoint Steve Tilly as the representative from Royalton Township for the Medic I board. Seconded by Bernard.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

**Motion by Ackerman to approve spending up to \$10,000 for Lynee Wells to continue ordinance work; including beginning work on short term rentals, fireworks, garbage collection, solar farms, and sign ordinances. Seconded by Eisenhart.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Business from Audience: The Pond's neighborhood well test results and water project were discussed. Sewer projects were also discussed.

Items not on Agenda:

Tilly stated that along with the five ordinances previous voted on at this meeting to be worked on, a blight ordinance should be added to the list down the road so that the Township would be able to apply for grant money. Tilly stated that a noise ordinance should also be looked at in the future. No action was taken.

Committee Reports:

Basselman (Fire Board) stated that the Fire Department accepted a resignation and accepted a probationary firefighter. The truck committee will continue to investigate the costs of a new firetruck and narrow the scope of what they are looking for.

Basselman (Water & Sewer) stated that lead pipe issues are still a hot topic. The new Stevensville Aldi's water connection was also never inspected or approved so that is going to be brought up at the next Water & Sewer Authority meeting.

Riegel (Building report) was submitted prior to meeting.

**Motion to adjourn by Bernard at 7:31 PM. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Respectfully Submitted,

Rachel Bernard, Clerk