

**Royalton Township Board of Trustees  
Regular Board Meeting November 14, 2022  
Royalton Township Hall**

The regular November 14, 2022 meeting of the Royalton Township Board of Trustees was called to order at 7:00 P.M. by Clerk Rachel Bernard.

*Members Present:* Rachel Bernard, Clerk; Michael Eisenhart, Treasurer; Julie Marsh, Trustee; Jason Ackerman, Trustee

*Members Absent:* Robert Basselman, Supervisor

*Others Present:* Steve Tilly, Township Manager

**Motion by Ackerman to make Eisenhart the meeting chairperson in Supervisor Basselman's absence. Seconded by Marsh.**

**Ayes:** Bernard, Eisenhart, Ackerman, Marsh

**Nays:**

**Absent:** Basselman

**Abstain:** (Motion carried 4-0)

**Motion by Bernard to approve the agenda with the following changes: removal of item 2. Township Hall addition design and item 7. Land offer, and to add "Township wide garbage service" to item 8.**

**Seconded by Marsh.**

**Ayes:** Bernard, Eisenhart, Ackerman, Marsh

**Nays:**

**Absent:** Basselman

**Abstain:** (Motion carried 4-0)

**Motion by Ackerman to approve the October 10, 2022 Executive Committee Meeting and the Regular Board minutes. Seconded by Marsh.**

**Ayes:** Bernard, Eisenhart, Ackerman, Marsh

**Nays:**

**Absent:** Basselman

**Abstain:** (Motion carried 4-0)

Eisenhart presented the Treasurer's Report for UFCU for October 2022 showing a fund balance of \$2,982,567.80. **Motion by Bernard to approve the Treasurer's Report as presented. Seconded by Ackerman.**

**Ayes:** Bernard, Eisenhart, Ackerman, Marsh

**Nays:**

**Absent:** Basselman

**Abstain:** (Motion carried 4-0)

**Motion by Bernard to approve the payment of bills for October 2022 totaling \$73,728.16 and payroll totaling \$26,371.70. Seconded by Marsh.**

**Ayes:** Bernard, Eisenhart, Ackerman and Marsh

**Nays:**  
**Absent: Basselman**  
**Abstain:**

**(Motion carried 4-0)**

Planning Commission Report: Did not meet in November.

Library Report: Presented at the meeting. No action was taken.

Sheriff's report for September 2022 was submitted prior to meeting. No action was taken.

Old Business: None

New Business:

Mary Nykamp and Steve Tilly discussed the proposal from Wightman for the preliminary engineering for sewer and water extensions in the Township.

**Motion by Ackerman to approve the Wightman proposal to complete the preliminary engineering for sewer and water extensions to the unserved areas around Scottdale Road, Marquette Woods Road, Tilly Road, Hollywood Road and John Beers Road for no more than \$7,500.00. Seconded by Marsh.**

**Ayes: Bernard, Eisenhart, Ackerman, Marsh**

**Nays:**

**Absent: Basselman**

**Abstain:**

**(Motion carried 4-0)**

**Motion by Bernard to approve the school tax agreements submitted for the following schools: Berrien County RESA School District, Lake Michigan College, St. Joseph Public Schools, Lakeshore Public Schools and Berrien Springs Public Schools. Seconded by Marsh.**

**Ayes: Bernard, Eisenhart, Ackerman, Marsh**

**Nays:**

**Absent: Basselman**

**Abstain:**

**(Motion carried 4-0)**

Request by Larry Hacker submitted prior to the meeting requesting a partial termination of a Farmland Development Rights Agreement.

**Motion by Ackerman to approve a resolution for a partial termination of a Farmland Development Rights Agreement (PA 116 of 1974) for 0.6058 acres of parcel ID number 11-17-0030-0040-24-0 as shown on attached tax notice and plat map. Seconded by Marsh. Roll call was taken.**

**Ayes: Bernard, Eisenhart, Ackerman, Marsh**

**Nays:**

**Absent: Basselman**

**Abstain:**

**(Motion carried 4-0)**

Tilly presented two quotes for a grapple bucket for the tractor from Kaboda Kings of Coldwater; \$2395.00 for a 60" or \$1895.00 for a 54".

**Motion by Ackerman to approve the purchase of a 54" grapple bucket for a tractor for \$1895.00 from Kaboda Kings of Coldwater. Seconded by Marsh.**

**Ayes: Bernard, Eisenhart, Ackerman, Marsh**

**Nays:**

**Absent: Basselman**

**Abstain:**

**(Motion carried 4-0)**

Tilly presented a quote from Double K Enterprises, Inc. for a new server for the Township.

**Motion by Ackerman to approve the purchase of a new server from Double K Enterprises, Inc. for \$9,178.27. Seconded by Marsh.**

**Ayes: Bernard, Eisenhart, Ackerman, Marsh**

**Nays:**

**Absent: Basselman**

**Abstain:**

**(Motion carried 4-0)**

Tilly stated that a resident had requested leaf pickup for the Township residents. Discussion from Bernard that it would be a good time to look again at a Township wide garbage service and see how yard waste could be tied in with it like in surrounding municipalities.

No action was taken.

Business from Audience: None.

Items not on Agenda: Bernard resigned from the Planning Commission effective immediately.

**Motion by Marsh to appoint Ackerman as Bernard's replacement on the Planning Commission to complete the term that ends in November 2024. Seconded by Bernard.**

**Ayes: Bernard, Eisenhart, Ackerman, Marsh**

**Nays:**

**Absent: Basselman**

**Abstain:**

**(Motion carried 4-0)**

Committee Reports:

Eisenhart (Fire Board) stated that there is routine truck maintenance happening and there may be a new cadet joining the department.

Tilly (Water Authority) stated that there are two companies from Ohio coming to do demos for all three township's maintenance departments on possible new camera systems as the current control box that controls the camera that runs through pipes is having issues. There is a third company they have yet to set anything up with yet.

Building report submitted prior to meeting.

**Motion to adjourn by Bernard at 7:57 PM. Seconded by Ackerman.**

**Ayes: Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent: Basselman**

**Abstain:**

**(Motion carried 4-0)**

Respectfully Submitted,

Rachel Bernard, Clerk