

**Royalton Township Board of Trustees  
Regular Board Meeting October 10, 2022  
Royalton Township Hall**

The regular October 10, 2022 meeting of the Royalton Township Board of Trustees was called to order at 7:00 P.M. by Supervisor Robert Basselman.

*Members Present:* Robert Basselman, Supervisor; Rachel Bernard, Clerk; Michael Eisenhart, Treasurer; Julie Marsh, Trustee; Jason Ackerman, Trustee

*Members Absent:* None

*Others Present:* Steve Tilly, Township Manager; Tony Riegel, Building/Official Zoning Administrator;

**Motion by Eisenhart to approve the agenda as amended: #4. M-139 Sewer project change order and final project pay request to be added. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

**Motion by Marsh to approve the September 12, 2022 Executive Committee Meeting and the Regular Board minutes. Seconded by Bernard.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

Eisenhart presented the abbreviated Treasurer's Report for UFCU for September 2022. **Motion by Ackerman to approve the Treasurer's Report as presented. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

Planning Commission Report: Did not meet in October.

Library Report: Presented at the meeting. No action was taken.

Sheriff's report for August 2022 was submitted prior to meeting. No action was taken.

Old Business: None

New Business:

Tilly recommended setting the Trick or Treat hours as 6:00 – 7:30 pm on Halloween Day.

**Motion by Eisenhart to set Trick or Treat hours as 6:00 pm – 7:30 pm on Halloween Day, October 31, 2022. Seconded by Bernard.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

Recommendation from Basselman to appoint Tilly as the new representative of Royalton Township on the Medic I Board, as Bill Boyd no longer works and does not live in the Township.

**Eisenhart thanks Boyd for his service to the Township representing Royalton on the Medic I board and makes a motion to appoint Steve Tilly as the new Township Representative on the Medic I board.**

**Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

The Township attorney was discussed as Straub has new attorneys in his office. Tilly recommends contacting our current firm as well as other local firms to see who would be interested in representing Royalton Township.

**Motion by Bernard to allow Tilly to send out notices to local law offices and to create a committee to interview possible interested firms; the committee will be Tilly, Eisenhart and Bernard. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

Tilly presented a change order and final pay request from Wightman & Associates for the M-139 sewer extension project. The change order is \$3,377.50 and is for the 19 more feet of 8-inch sanitary sewer that was necessary to make the system work. The final pay request is \$7,531.50.

**Motion by Eisenhart to approve the change order and final payment totaling \$7,531.50 to Wightman & Associates for the M-139 sewer extension project. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

Business from Audience: Broadband was discussed. No action was taken.

Items not on Agenda: None

Committee Reports:

Basselman (Fire Board) stated that the air compressor that was ordered will be arriving at the end of December. He also stated that the department has received more calls than this time last year but is still operating below its payroll budget.

Building report submitted prior to meeting.

**Motion by Eisenhart to approve the payment of bills for September 2022 totaling \$159,974.68, payroll totaling \$54,216.59 and tax collection dispersements totaling \$5,364,721.54. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

**Motion to adjourn by Eisenhart at 7:20 PM. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

Respectfully Submitted,

Rachel Bernard, Clerk