

**Royalton Township Board of Trustees  
Regular Board Meeting July 11, 2022  
Royalton Township Hall**

The regular July 11, 2022 meeting of the Royalton Township Board of Trustees was called to order at 7:00 P.M. by Supervisor Robert Basselman.

*Members Present:* Robert Basselman, Supervisor; Rachel Bernard, Clerk; Michael Eisenhart, Treasurer; Julie Marsh, Trustee; Jason Ackerman, Trustee

*Members Absent:* None

*Others Present:* Steve Tilly, Township Manager; Bill Boyd, Building/Official Zoning Administrator;

**Motion by Eisenhart to approve the agenda as presented. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

**Motion by Eisenhart to approve the June 13, 2022 Regular Board minutes and Executive Committee Meeting minutes as presented. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Eisenhart presented the Treasurer's Report showing a fund balance of \$3,209,421.09 in UFCU for June 2022.

**Motion by Bernard to approve the Treasurer's Report as presented. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

**Motion by Ackerman to approve the payment of bills for May 2022 totaling \$178,289.22 and payroll totaling \$59,872.54. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Planning Commission Report: Did not meet in July. No action was taken. August 1<sup>st</sup> will be the next meeting.

Library Report: None. No action was taken.

Sheriff's report for May 2022 was submitted prior to meeting. No action was taken.

Old Business: None

New Business:

Tilly discussed interviewing for the new Building Inspector as Boyd's last day will be September 2, 2022. Five applications were received and the committee is suggested to be comprised of two board members and Tilly.

**Motion by Eisenhart to create a committee comprised of Tilly, Ackerman and Marsh to interview candidates for Building Inspector as they see fit and report back to the Board with their recommendation. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Business from Audience: One Building Inspector applicant was present and introduced himself to the Board.

Items not on Agenda: Tilly discussed the differences in the wages of the maintenance staff compared to the surrounding communities. Recommendation by Tilly to perform a labor market adjustment for the maintenance staff.

**Motion by Eisenhart to perform a labor market adjustment on the maintenance staff's wages.**

**Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Committee Reports:

Tilly stated that in the Township Focus Magazine, Royalton Township had an article written about them.

Basselmann (Fire Board) discussed the pancake breakfast the Fire Department had at the Maiden Lane car show on Saturday, June 18.

Boyd stated that building permits were up for the year.

**Motion to adjourn by Bernard at 8:05 PM. Seconded by Eisenhart.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Respectfully Submitted,

Rachel Bernard, Clerk