

**Royalton Township Board of Trustees  
Regular Board Meeting December, 2021  
Royalton Township Hall**

The regular December 13, 2021 meeting of the Royalton Township Board of Trustees was called to order at 7:00 P.M. by Supervisor Robert Basselman.

*Members Present:* Robert Basselman, Supervisor; Rachel Bernard, Clerk; Michael Eisenhart, Treasurer; Julie Marsh, Trustee; Jason Ackerman, Trustee

*Members Absent:* None

*Others Present:* Steve Tilly, Township Manager; Bill Boyd, Building/Official Zoning Administrator  
Jessica Ishmael, Lincoln Township Library

Recommendation by Basselman to add item number 8: Fire Fighter to Full-Time paid on-call status under New Business. **Motion by Eisenhart to approve the agenda as amended. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:** (Motion carried 5-0)

**Motion by Marsh to approve the November 8, 2021 Executive Board Minutes, the November 8, 2021 Regular Board minutes and the November 22 Special Board minutes as presented. Seconded by Eisenhart.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:** (Motion carried 5-0)

Eisenhart presented the Treasurer's Report showing a fund balance of \$3,009,583.51 in UFCU and \$1,528.75 in Huntington Bank for November 2021. **Motion by Bernard to approve the Treasurer's Report as presented. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:** (Motion carried 5-0)

**Motion by Eisenhart to approve the payment of bills for November 2021 totaling \$111,757.86 and November 2021 payroll totaling \$21,702.28. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:** (Motion carried 5-0)

Planning Commission Report: Boyd reported that the Dollar General site plan was approved and building will begin in Spring 2022.

Library report presented by Jessica Ishmael. Programming for December was presented. Circulation for November was 13,131 in building and digital circulation was 18,037. The library will be closed Friday,

December 24 – Saturday, December 25 and Friday December 31 – Saturday January 1 for the Christmas and New Year’s Holidays respectively. No action was taken.

Sheriff’s report for October was submitted prior to meeting. No action was taken.

Old Business: None

New Business:

**Motion by Eisenhart to approve the 2022 Board Meeting Dates as corrected. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

**Motion by Marsh to approve the 2022 Holiday Dates as submitted. Seconded by Bernard.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

**Motion by Eisenhart to approve the appointments as follows: Bob Basselman and Jim Soteriou to the Southwest Michigan Regional Sanitary Sewer & Water Authority term ending June 2024, Ted Kalin and Adam Wade (alternate) to the Airport Authority term ending December 2025, Brian Lieberg and Joe Pater to the Planning Commission term ending December 2024 and Mike Eisenhart and Steve Tilly (alternate) to the WSJOB term ending June 2025. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

**Motion by Eisenhart to approve the request to release the 1.52 acre parcel (tax parcel #11-17-0030-0040-13-0) from 11-55687A-123120 as referenced in the email from Jarrod Thelan to Mr. Hacker dated 10/8/2020; this motion does not address any provisions in the email from Jarrod Thelan to Mr. Hacker dated 10/8/2020 noted in item #2 and the issue of boundary line changes will not be addressed in any way at this or any board meeting until the proper forms have been submitted. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain: (Motion carried 5-0)**

**Motion by Eisenhart to approve Joshua Nevil’s move to his wife’s health insurance policy and request for the Township to reimburse him a portion of the cost which would result in the Township saving \$167.04 per month. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**  
**Abstain:**

**(Motion carried 5-0)**

Recommendation by the Fire Board to move Ben Boyd III to full-time fire fighter status paid on-call. **Motion by Ackerman to approve the recommendation. Seconded by Marsh.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Business from Audience: None

Items not on Agenda:

Tilly submitted to the Board information about the lift stations losing the ability to use the 3G legacy radio modules in February 2022 and that they will need to be upgraded. There were three quotes from Mission Communications: upgrade the lift station near the YMCA to the premium MyDro Monitor and the other 20 with the regular monitors for a total of \$7347.00, upgrade 5 major lift stations to the premium monitors and the 16 others with regular monitors for a total of \$12,525.00 or finally upgrade all 21 lift stations with the premium monitors for a total of no more than \$27,646.00. The monthly fee would be cheaper if the system was all upgraded to the premium monitors. Tilly recommends upgrading all lift stations to the premium MyDro Monitors which would be an eligible use of the CARES Act money the Township is receiving. It has been 15-20 years since there has been a massive upgrade on the radio system. **Motion by Eisenhart to upgrade all 21 radios from legacy RTUs to the premium MyDro Monitors. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Committee Reports:

Eisenhart (Fire Board) stated that the costs of airpicks and bottle replacements will be looked into.

Tilly (Southwest Michigan Regional Sanitary Sewer & Water Authority) stated that the even though the Township's water system is newer, information will need to be compiled about when and what materials were used for all water connections made in the Townships. There are approximately 14,000 connections throughout the three Townships that make up the Authority.

**Motion to adjourn by Bernard at 7:32 PM. Seconded by Ackerman.**

**Ayes: Basselman, Bernard, Eisenhart, Ackerman and Marsh**

**Nays:**

**Absent:**

**Abstain:**

**(Motion carried 5-0)**

Respectfully Submitted,

Rachel Bernard, Clerk