

## ROYALTON TOWNSHIP PLANNING COMMISSION

Regular Meeting

January 4, 2017

Members Present: Chairman B. Lieberg, J. Ackerman, R. Bernard, W. Foust, J. Heil, J. Pater

Absent: T. Kalin

Also Present: W. Boyd, Royalton Township Building Official/Zoning Administrator

Chairman Lieberg called the meeting to order at 7:00 p.m.

### **I. Roll Call and Recognition of Visitors**

All Planning Commission members were present, except Mr. Kalin. There were no visitors.

### **II. Approval of Minutes**

Minutes of the December 5, 2016 Planning Commission Meeting were reviewed. Mr. Foust made a motion to approve the minutes as presented. Mr. Ackerman seconded the motion and the motion carried.

### **III. Approval of Agenda**

There were no changes to the Agenda.

### **IV. Public Hearing - None**

### **V. Unfinished Business - None**

### **VI. New Business**

#### **A. Election of Officers**

Mr. Foust made a motion to nominate 2017 officers of: Rachel Bernard as Chairman, Brian Lieberg as Vice Chairman; and continue Jason Ackerman as Secretary. Mr. Pater seconded the motion and the motion carried.

Ms. Bernard made a motion to continue Linda Heil as Recording Secretary for 2017. Mr. Faust seconded the motion and the motion carried.

B. Establish Regular Meeting Dates for 2017

Planning Commission members reviewed proposed 2017 Planning Commission meeting dates. Planning Commission meeting dates will be on the first Monday of the month with exception of the July and September meetings which were changed to the following Wednesday to avoid scheduling conflicts with July 4 holiday and Labor Day holiday. Mr. Foust made a motion to accept proposed Planning Commission meeting dates. Mr. Heil seconded the motion and the motion carried.

**VII. Comments from the Public - None**

**VIII. Open Discussion/Miscellaneous**

A. Correspondence Received – None

B. Planning Commission Interest Group Reports – None

C. Township Board Report - Royalton Township Board approved the proposed Park Plan. The Plan is now in progress.

D. ZBA –The ZBA did not meet in January.

E. Parks Committee Report – See Township Board Report – Proposed Park Plan is now in progress.

F. St. Joe Township is inquiring of other local townships about their building permit fees. St. Joe Township's fees have remained the same for the past 12 to 15 years.

**IX. Building Permit Reports**

The December Building Permit Report showed one new home building permit issued in December, 2016, compared to no new home building permits issued in December, 2015. Total new dwelling permits issued year-to-date for 2016 are fourteen (14). Total year-to-date new dwelling permits issued for 2015 were nine (9).

**X. Education**

1. Michigan Medical Marijuana Update # 9.
2. Zoning Map and Zoning Ordinance 3.02.
3. Review of corner lot setbacks and survey stakes.

**XI. Adjournment**

Ms. Bernard made a motion to adjourn the meeting and Mr. Heil seconded the motion. All voted in favor. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

*Linda Heil*

Linda Heil  
Recording Secretary