

## ROYALTON TOWNSHIP PLANNING COMMISSION

Regular Meeting  
December 5, 2016

Members Present: J Ackerman, R. Bernard, W. Foust, J. Heil, T. Kalin, B. Lieberg  
Absent: J. Pater  
Also Present: W. Boyd, Royalton Township Building Official/Zoning Administrator

Chairman Lieberg called the meeting to order at 7:00 p.m.

### **I. Roll Call and Recognition of Visitors**

Planning Commission members Ackerman, Bernard, Foust, Heil, Kalin and Lieberg were present. Mr. Pater was absent. Visitors were Ms. Mary Deneau Nykamp of Wightman & Associates; Mr. Bob Basselman, Royalton Township Supervisor and member of Royalton Township Parks Committee; and Mr. John Olson, Royalton Township Trustee, and member of Royalton Township Parks Committee.

### **II. Approval of Minutes**

Minutes of the November 9, 2016 Planning Commission Meeting were reviewed. Mr. Foust made a motion to approve the minutes as presented. Mr. Kalin seconded the motion and the motion carried.

### **III. Approval of Agenda**

There were no changes to the Agenda.

### **IV. Public Hearing: Park Recreation Plan**

Mr. Foust made a motion to close the regular meeting. Mr. Kalin seconded the motion and the motion carried.

The Public Hearing pertaining to the Royalton Township Park Recreation Plan was opened. Ms. Mary Deneau Nykamp of Wightman & Associates, Inc. presented a draft of the Royalton Township 2017 – 2021 Community Recreation Plan to satisfy Department of Natural Resources requirements in order to move forward with grant applications.

Ms. Nykamp reviewed the Park Recreation Plan which included Community Description; Administrative Structure; Recreation Inventory; Planning Process; Public Input Process; Goals and Objectives; Action Program; and Appendices A through J. The Park Recreation Plan also included photographs and maps. Appendix A referred to Location Maps of Royalton Township Parks; Appendices B through E discussed Existing Conditions and Proposed Development Plans for Bicentennial Park, Tryon School Community Center, Bacon School Road Nature Trail, and M-139 St. Joseph River Park. Appendix F presented the Community Survey and Summary of about 200 Responses. Appendices G through J presented Resolution to adopt Community Recreation Plan; Affidavits of Publication; Public Meeting Agendas and Minutes; and Copies of Letters Transmitting Adopted Plan to County and Regional Planning Agencies.

Discussion:

Mr. Ackerman stated he likes all the ideas; would like to work toward connectivity.

Mr. Basselman said it is the priority of the Board in the future to make 5 foot shoulders/walking paths where appropriate to provide connectivity.

Ms. Nykamp advised that this Plan is a five-year path which can be amended at any time.

Chairman Lieberg asked for any Visitor support or opposition. There were no respondents.

Mr. Kalin stated upgrading the playground equipment at the Bicentennial Park should be a priority.

Mr. Foust asked how this Public Hearing was publicized. Ms. Nykamp answered it was in the local newspaper 30 days in advance of the Public Hearing.

Mr. Boyd stated no correspondence was received pertaining to this subject.

The Public Hearing closed at 8:10 p.m. and the Planning Commission returned to the regular Planning Commission meeting.

**V. Unfinished Business**

There was no unfinished business.

**VI. New Business**

A) Park Recreation Plan

Mr. Heil made a motion to recommend to the Royalton Township Board approval of the Royalton Township 2017 – 2021 Community Recreation Plan and Mr. Foust seconded the motion. The motion carried.

**VII. Comments from the Public**

Mr. Basselman commented it was a really nice cross section of the township working on the Plan.

**VIII. Open Discussion/Miscellaneous**

A. Correspondence Received - None

B. Planning Commission Interest Group Reports – None

C. Township Board Report - Mr. Foust reported the Board passed both land issues recommended by the Planning Commission in November.

D. ZBA – The ZBA did not meet in November.

E. Parks Committee Report – See previous – Public Hearing - Royalton Township 2017 – 2021 Community Recreation Plan

**IX. Building Permit Reports**

The November Building Permit Report showed one new home building permit issued in November, 2016, compared to one (1) new home building permit issued in November, 2015. Total new dwelling permits issued year-to-date for 2016 are thirteen (13). Total year-to-date new dwelling permits issued for 2015 were nine (9).

**X. Education**

See previous - Public Hearing - Royalton Township 2017 – 2021 Community Recreation Plan

**XI. Adjournment**

Mr. Foust made a motion to adjourn the meeting and Mr. Heil seconded the motion. All voted in favor. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Heil".

Linda Heil  
Recording Secretary