

ROYALTON TOWNSHIP PLANNING COMMISSION

Regular Meeting

August 3, 2015

Members Present: Chairman B. Lieberg, J. Ackerman, R. Bernard, W. Foust, J. Heil, T. Kalin, J. Pater

Absent: None

Also Present: W. Boyd, Royalton Township Building Official/Zoning Administrator

Chairman Lieberg called the meeting to order at 7:00 p.m.

I. Roll Call and Recognition of Visitors

All Planning Commission members were present, i.e. Lieberg, Ackerman, Bernard, Foust, Heil, Kalin and Pater. No visitors were present.

II. Approval of Minutes

Minutes of the June 1, 2015 Planning Commission Meeting were reviewed. Ms. Bernard made a motion to approve the minutes as presented. Mr. Foust seconded the motion and the motion carried.

III. Approval of Agenda

There were no changes to the Agenda.

IV. Public Hearing – None

V. Unfinished Business

A. Planning Commission Survey

Planning Commission members took a few minutes to review and fill out a survey regarding issues that need to change or a new idea for Royalton Township and turned them in to Mr. Boyd for future consideration in new Master Plan.

B. Master Plan Review

Planning Commission members reviewed and compared the Current and Draft Update of Royalton Township Development Plan which included 2010 Census Bureau figures. Members discussed ways Royalton Township gets promoted to potential developers, including our website, Cornerstone and realtors.

Mr. Foust made a motion that Mr. Boyd request permission from the Royalton Township Board to revise and print a new Master Plan, at a cost of up to \$5,000. Mr. Kalin seconded the motion and the motion carried.

VI. **New Business** – There was no new business

VII. **Comments from the Public** - None

VIII. **Open Discussion/Miscellaneous**

A. Correspondence Received – Royalton Township received notice that Berrien County Board of Commissioners approved the 2015 Update to the Berrien County Master Plan.

B. Planning Commission Interest Group Reports – None

C. Township Board Report - No business to report.

D. ZBA –The ZBA met in June and re-elected the same officers for 2015, but did not meet in July.

E. Parks and Recreation – Mr. Ackerman reported that he did not make it to the last Board meeting but he is on the Agenda for the Monday, August 10, meeting.

IX. **Building Permit Reports**

The June Building Permit Report showed one (1) new home building permit, with an average value of \$250,000, issued in June, 2015, compared to no (0) new home building permits issued in June, 2014. Total new home building permits issued year-to-date for 2015 is four (4), compared to four (4) new home building permits issued year-to-date for 2014. The July Building Permit Report showed one (1) new home building permit issued in July, 2015, compared to one (1) new home building permit issued in July, 2014. Total new home building permits issued year-to-date for 2015 is five (5), compared to five (5) new home building permits issued year-to-date for 2014.

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Mr. Boyd presented a new format for the Building Permit report which will be used in the future.

X. Education

Mr. Boyd reviewed the new HUD zoning rule .

XI. Adjournment

Mr. Heil made a motion to adjourn the meeting and Ms. Bernard seconded the motion. All voted in favor. The meeting adjourned at 8:07 p.m.

Respectfully submitted,



Linda Heil
Recording Secretary