

ROYALTON TOWNSHIP PLANNING COMMISSION

Regular Meeting

January 5, 2015

Members Present: Chairman B. Lieberg, J. Ackerman, R. Bernard, W. Foust, J. Heil, T. Kalin, J. Pater

Absent: None

Also Present: W. Boyd, Royalton Township Building Official/Zoning Administrator

Chairman Lieberg called the meeting to order at 7:00 p.m.

I. Roll Call and Recognition of Visitors

All Planning Commission members were present. There were no visitors.

II. Approval of Minutes

Minutes of the December 1, 2014 Planning Commission Meeting were reviewed. Mr. Foust made a motion to approve the minutes as presented. Mr. Ackerman seconded the motion and the motion carried.

III. Approval of Agenda

There were no changes to the Agenda.

IV. Public Hearing - None

V. Unfinished Business - None

VI. New Business

A. Selection of Officers

Mr. Heil made a motion to nominate the current 2014 Planning Commission officers to serve for 2015: Brian Lieberg, Chairman; Rachel Bernard, Vice Chairman; and Jason Ackerman, Secretary. Mr. Kalin seconded the motion and the motion carried.

Ms. Bernard made a motion to continue Linda Heil as Recording Secretary for 2015. Mr. Foust seconded the motion and the motion carried.

B. Establish Regular Meeting Dates

Planning Commission members reviewed proposed 2015 Planning Commission meeting dates. Ms. Bernard made a motion to accept Planning Commission meeting dates of first Monday of the month with exception of the September meeting which was changed to Wednesday, September 9, to avoid scheduling conflict with Labor Day holiday and Royalton Township Fire Department monthly meeting date. Mr. Kalin seconded the motion and the motion carried.

C. Master Plan Review

Mr. Boyd advised that under Michigan Planning Enabling Act each community must review their Master Plan every five years. Since this is the fifth year for Royalton Township, we need to go to the Board and ask them for permission to do a Master Plan update as there may be some expenses involved. Mr. Boyd said he would like to start by updating the Master Plan to reflect 2010 demographic census figures. The Board should be asked for their approval. This updating could cost approximately \$4500.

Mr. Foust suggested that Mr. Boyd and Chairman Lieberg approach the Board on this matter at the next Board meeting, Monday, January 12.

Mr. Heil asked if there is a deadline for this review. Mr. Boyd replied that there is no deadline.

Mr. Ackerman asked if Mr. Boyd was going to be spending extra time on this, should we allocate some money for Mr. Boyd. Mr. Foust said that doing projects such as this was one of the reasons Mr. Boyd was hired.

Mr. Boyd stated he would like to go to the Board about doing a Master Plan Update. His priority would be including the demographics from the 2010 census.

Mr. Foust made a motion to ask Chairman Lieberg and Mr. Boyd to attend the next monthly Board meeting (January 12) to ask for approval to review our current Master Plan and ask for the monies needed to get the process started. Mr. Heil seconded the motion and the motion carried.

VII. Comments from the Public - None

VIII. Open Discussion/Miscellaneous

- A. Correspondence Received – None
- B. Planning Commission Interest Group Reports – None
- C. Township Board Report - Mr. Foust reported that Planning Commission members Foust, Heil, and Kalin and slate of officers for 2015 Township Fire Department were approved for 2015.
- D. ZBA – Mr. Kalin reported the ZBA did not meet in December.
- E. Parks and Recreation – It was suggested that Mr. Kalin, Mr. Ackerman, and Chairman Lieberg meet with Jim Soteriou within the next 30 to 60 days. Chairman Lieberg stated there needs to be a Parks and Recreation Plan in place in order to apply for grants for the long term future. Mr. Kalin said he feels our parks are important and helps to keep property values up.

IX. Building Permit Reports

The December Building Permit Report showed no new home building permits issued in December, 2014, compared to one new home building permit issued in December, 2013. Total new dwelling permits issued year-to-date for 2014 are eight (8). Total year-to-date new dwelling permits issued for 2013 were five (5).

X. Education

Mr. Boyd reviewed Township Plan adoption process, the CEDS Performance Report, demographic update, and the term T.I.D.E.

XI. Adjournment

Mr. Kalin made a motion to adjourn the meeting and Mr. Heil seconded the motion. All voted in favor. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Linda Heil

Linda Heil
Recording Secretary